

## Local Unit Audit Report

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An audit for Twin Hickory Elementary School PTA/PTSA, on record with EIN, 54-1992831 was completed on August 3, 2017 by (Auditor or committee) Mike Biester. The audit was presented to the THE S PTA/PTSA board on August 22, 2017 and adopted by the general membership on Sept 14, 2017. The audit period was from the 2016 to 2017 (year). The date of the last audit was July 18, 2016. A form 990-N, 990-EZ or 990 (circle one) was filed as a result of total receipts for the reporting year.

Council Membership: Henrico Country

District: Richmond

Signed: Kimberly Lang  
President

Signed: [Signature]  
Treasurer

AM phone number: (804) 303-1344  
PM phone number: (804) 303-1344  
Email: knsh.lang1@gmail.com

**\*\*\*Signatures should be current president and treasurer in office at time of executive board approval and general membership adoption.\*\*\***

**AUDITOR or AUDIT COMMITTEE:**

The records of the treasurer of Twin Hickory Elementary School PTA/PTSA are correct.

The records of the treasurer of \_\_\_\_\_ PTA/PTSA were found to be inadequate to complete the audit after attempting to locate missing records. Please see attached comments.

<p><b>Auditor:</b></p> <p>Signed: <u>[Signature]</u></p> <p>Printed Name: Mike Biester Organization: Accountant Address: 5412 Macalpine Circle #1328 Glen Allen, VA 23059</p> <p>Phone number: (804) 332-4815</p>	<p><b>Audit Committee:</b></p> <p>Signed: _____ Audit Committee Chair</p> <p>Signed: _____ Audit Committee Member</p> <p>Signed: _____ Audit Committee Member</p>
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**Audit Report for: Twin Hickory ES PTA      EIN: 54-1992831**  
**Per Member Dues for 2016-17 (year)   \$5   (amount)**

The following audit information is submitted to the Virginia PTA as the annual audit of this association.

<b>1. Beginning Balance</b>		\$ 22,354.84
<b>2. Receipts</b>	<i>Total of all receipts and credits.</i>	\$ 103,355.64
<b>3. Add line 1 and line 2:</b>		\$ 125,710.48
<b>4. Expenses</b>	<i>Total of all checks written and debits</i>	\$ 111,422.90
<b>5. Subtract line 4 from line 3 for "BALANCE ON HAND"</b> <i>(Should match check register)</i>		<b>\$ 14,287.58</b>

**OUTSTANDING CHECKS AND DEPOSITS:**

<b>6. Balance on Last Bank Statement:</b>		\$ 15,103.91
<b>Outstanding Checks:</b>		
Check #	Payable to:	Amount
3887	Laura Culver	95.00
3916	Patricia Coor	44.82
3918	Erin Bickmeier	18.00
3920	Nancy Back	158.51
3922	Joshua Hafker	500.00
	<b>TOTAL OUSTANDING CHECKS:</b>	<b>\$816.33</b>
<b>7. Subtract total for Outstanding Checks from Line 6.</b>		\$ 14,287.58
<b>Outstanding Deposits</b>		
Source of Deposit		Amount
	<b>TOTAL OUTSTANDING DEPOSITS:</b>	<b>\$</b>
<b>8. Add total Outstanding Deposits to Line 7.</b>		\$ 14,287.58
<b>9. Enter amount in line 8 to verify "BALANCE ON HAND"</b> <i>Should match check register and amount in Line 5.</i>		<b>\$ 14,287.58</b>